

# Take Complete Control of Your **Contract Admin,** **Job Costing Commitment and Cash Management** with just ONE easy to learn and operate program!

*If you're still using manual methods, a series of unrelated spreadsheets, or a number of different computer software packages to track and control jobs, you're wasting hundreds of hours and risking expensive mistakes!*

*Now there's ONE program that does it all -*

**FastBuild® Contract Administration and Job Costing Solution.**

**Perfect for • Architects • Builders • Concreters • Electricians • Painters • Plumbers  
• Engineers • Metalworkers • Steel Fabricators • Cabinet Makers • Earth Movers • Etc**

## **Look at all the functions and features**

- **Customisable** to your unique requirements.
- **Free initial setup and introduction training.**
- **Chart of Accounts** for coding/reporting of Expenses and Income.
- **WBS** - Trade, Discipline or Work Breakdown Structure (User definable) for Quoting/Job Budget Tracking and Job Cost Reporting.
- **Materials/Parts and Pricing Library.**
- **CRM** (Client Relationship Management) - Tracks Calls and Reminders for Sales, Quotes, Bids, Jobs Etc. Filters by Customers, Suppliers, Sub-Contractors, Prospects, Trades Etc.
- **Jobs** - Tracks Budgets, Purchase/Works Orders, Commitment Accounting, Job Costings, Warranties, Notes and Memos, Cost Plus reporting, Client Variations, Progress Claims, Forecast Cost at Completion, Target Milestones, Etc.
- **Purchase Orders** - Alerts to Job Trade Budgets, Invitation to Quote, PO Variations.
- **Accounts Payable and Job Costing** - Creditors Bills Entry, Payments and Aging.
- **Hours/Time Costing** - Compares actual hours to budget hours, Costs hours to jobs. Linked to Payroll system (Optional).
- **Credit Card Payments.**
- **Accounts Receivable** - Generates Tax Invoices, Tax Progress Claims, Aging and Receipting.
- **Banking**, Bank Charges, Direct Debits, and On-Line Banking text file export, Bank Reconciliation.
- **Wages** - Tracks Tax, Super, Holidays and Sickdays. (Construction Payroll Module available).
- **Tax Payments** to ATO. • **GST Reporting** for assistance with BAS preparation.
- **Expense, Income Reporting** to assist your accountant with year end figures.
- **Over 400 Reports.** • Runs in **Microsoft Office Professional.**
- Can interface with **3rd Party Accounting Packages** inc MYOB and Quickbooks.
- *Thousands of man-hours dedicated to make this one of the most valuable assets to your business.*

**OVER 400  
REPORTS  
AVAILABLE**  
*So you know exactly  
where things are at  
all the time!*

*"The product is simple to master - I'm not a computer whiz, but our admin has been made so much easier. It's fantastic! I now know where I am at any time of the month - end of financial year is now simple - it will only take a day or two."*

**Gary Treen (Builder)**

*"You can really tell that the whole system is designed by a builder, as it addresses many issues involved in building. I have no hesitation in recommending this software to others."*

**Jamie from Thermelec Construction**

## **If you're not used to computers...**

Enrol in our popular PC Training Course *Introduction to Windows, Word and Excel for Builders & Trades.*

Training in **MS Project** also available.



**Winner of an Australia Post Stirling Small Business Award in 2004**

Member of MBA & HIA for over 13 years

Accredited Trainers



Phone: (08) 9275 9188  
[www.perthsoftware.com](http://www.perthsoftware.com)

**Ask us about our popular Customisable Estimating Modules to suit various construction methods and specialist trades.**

**Call us now for a Free demonstration to see how this unique solution will enhance your business operations.**